

Employment Application



BMC Metalworks, LLC
 1116 New Highway 7
 Columbia TN 38401-6662
 Phone 931.388.2978
 Fax 931.388.2985

PERSONAL INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____
 Social Security Number: _____ Driver's License Number: _____
 Date of Birth: _____ Home Phone: _____ Cell Phone: _____
 Email: _____ Permanent Address: _____
 City: _____ State: _____ ZIP Code: _____
 Previous Address (If at current address less than 5years): _____
 City: _____ State: _____ ZIP Code: _____

Referred By: _____

If you are not a citizen of the United States, are you eligible to work in the U.S. and would you be able to provide the necessary documents of proof of the legal right to work upon hire? Yes: ___ No: ___

Are you under 18? Yes: ___ No: ___ If you are under 18 and still in high school, you may be required to provide a work permit upon hire.

Instructions for answering the following question regarding your criminal record history:

All applicants: Do not respond "yes" concerning the following: arrests or detentions that did not result in conviction; referrals to, and participation in, any pretrial or post-trial diversion program; marijuana-related convictions more than two years old; convictions for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; convictions that occurred more than ten (10) years ago; misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed; and first convictions for misdemeanors of drunkenness, simple assault, speeding, minor traffic violations, or disturbances of the peace or misdemeanor convictions where five (5) or more years have elapsed between the application date and the date of conviction or completion of incarceration, whichever is later.

Have you ever been convicted of a crime? Yes: _____ No: _____

If YES, what was (were) the offense(s)? _____

A CONVICTION RECORD WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT. Factors such as age at the time of the offense, type of offense and relevance to the job for which you are applying, seriousness and nature of the offense, and rehabilitation will be taken into account.

Date(s) and place(s) of conviction: _____

EDUCATION

Indicate last level completed: High School, Technical School, College or University Graduate School

Please circle highest grade completed. 7 8 9 10 11 12

NAME	CITY/STATE	GRADUATED	DEGREE TYPE
HIGH SCHOOL		<input type="checkbox"/> Yes <input type="checkbox"/> No	
COLLEGE		<input type="checkbox"/> Yes <input type="checkbox"/> No	
OTHER		<input type="checkbox"/> Yes <input type="checkbox"/> No	

EMPLOYMENT HISTORY

Please list your most recent employer first:

Company: _____ **Title:** _____
City, State: _____
Last Pay Rate: \$ _____ per hour. **May we contact the employer?** Yes: _____ No: _____
Supervisor's Name and Title: _____
Reason for Leaving Job: _____
Duties/Responsibilities: _____
Employed From Date: _____ **To Date:** _____

Company: _____ **Title:** _____
City, State: _____
Last Pay Rate: \$ _____ per hour. **May we contact the employer?** Yes: _____ No: _____
Supervisor's Name and Title: _____
Reason for Leaving Job: _____
Duties/Responsibilities: _____
Employed From Date: _____ **To Date:** _____

Company: _____ **Title:** _____
City, State: _____
Last Pay Rate: \$ _____ per hour. **May we contact the employer?** Yes: _____ No: _____
Supervisor's Name and Title: _____
Reason for Leaving Job: _____
Duties/Responsibilities: _____
Employed From Date: _____ **To Date:** _____

BUSINESS REFERENCE

Please list at least one present or former manager.

Name: _____ **Email Address:** _____
Phone: _____

Name: _____ **Email Address:** _____
Phone: _____

Read Carefully and Sign

I certify that the information contained in this application is correct to the best of my knowledge, and I understand that any misstatement or omission of information is grounds for ending the hiring process or dismissal. I authorize verification of information provided on this application; and authorize the references listed above to give you all pertinent information concerning my previous employment; and release all parties from all liability for any damage that may result from furnishing same to BMC Metalworks, LLC. In consideration of my employment, I agree to conform to the current and future rules and regulations of BMC Metalworks, LLC. I further agree that either the Company or I may terminate my employment with or without prior notice, at any time. Finally, I understand that no representative of the Company other than an Executive Officer has the authority to enter into any agreement for employment for any specified period or time, or to otherwise alter the foregoing.

Applicant Signature

Date

